

Rocky Flats Cleanup Agreement Stakeholder Focus Group

Meeting Rules

- All interested persons are invited to participate in Focus Group meetings. Membership is informal.
- All participants will be provided equal opportunity and encouraged to participate in discussions.
- Expressing feelings and opinions is encouraged - there are NO bad ideas.
- All participants will demonstrate respect and tolerance for the integrity and opinions of all others. Disrespectful or unlawful behavior will not be tolerated.
- Conflict is OK, but personal attacks will be avoided.
- The agenda will be adhered to by all participants - issues not on agenda will be deferred.
- All participants will focus on the issue at hand - off-topic comments and side conversations will be avoided.
- The meeting agenda will be issued and publicized at least two weeks prior to each meeting.
- Reading materials and copies of presentations will be identified and made available in advance of meetings whenever possible.
- Participants are expected to read materials prior to meetings. Any review or technical Q&A about meeting materials must take place prior to the meeting or in the technical session.
- Participants are expected to catch up on any missed meetings or discussions offline. All discussions will assume that all participants are up to date on materials and prior meetings.
- Presenters will make brief summary presentations – the focus will be on dialog.